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**MCDONALD LOCAL SCHOOL DISTRICT BOARD OF EDUCATION
REGULAR MEETING
WEDNESDAY, MARCH 17, 2021 – 7:00 P.M.
MCDONALD LOCAL SCHOOLS FACEBOOK LIVE
Facebook Link on www.mcdonald.k12.oh.us
MCDONALD, OHIO 44437**

The McDonald Local School District Board of Education held a Regular Meeting on Wednesday, March 17, 2021, at 7:00 p.m., via McDonald Schools Facebook Live, 600 Iowa Avenue, McDonald, OH 44437.

The Regular Meeting was called to order at 7:02 p.m., by President John Saganich. Treasurer Megan Titus called the roll:

Roll Call:

Members Present: Joseph Cappuzzello, Thomas Hannon, Jody Klase,
Donna Shields, John Saganich

“Notice of this meeting was given in accordance with the provisions of Section 1.450 of the O.R.C. and the Ohio Administrative Procedures Act.”

Pledge of Allegiance

Res. 21-330 Approve agenda for Regular Meeting of March 17, 2021

Mr. Cappuzzello moved and Mrs. Klase seconded
Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich
Nays: None
President declared motion carried

March 17, 2021

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Res. 21-331 Approval of Board Minutes:

Work Session – February 9, 2021

Mr. Cappuzzello moved and Mrs. Shields seconded

Yeas: Cappuzzello, Shields, Hannon, Klase, Saganich

Nays: None

President declared motion carried

Res. 21-332 Approval of Board Minutes:

Regular Meeting – February 18, 2021

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich

Nays: None

President declared motion carried

Res. 21-333 Approval of Board Minutes:

Special Meeting – March 1, 2021

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich

Nays: None

President declared motion carried

Recognition of Visitors / Audience Participation - None

Old Business: any Old Business to bring before the Board - None

New Business:

A. Program/Policy Committee – Donna Shields, Chairperson

Res. 21-334 OPEN MEETINGS ACT

Resolved, that during the emergency declared by Executive Order 2020-01D (issued on March 9, 2020), and not beyond July 1, 2021, the Board of Education shall call and conduct all regular, special and emergency meetings in accordance with the provisions of the Open Meetings Act and Section 12 of Amended H.B. 197, and further in compliance with any future lawful and binding act or order of a local, state or federal governmental entity.

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Shields moved and Mr. Hannon seconded

Yeas: Shields, Hannon, Cappuzzello, Klase, Saganich

Nays: None

President declared motion carried

Res. 21-335 SUSPEND PUBLIC PARTICIPATION AT BOARD MEETINGS

Resolution to suspend board policy regarding public participation at board meetings. (See Exhibit A)

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Shields moved and Mr. Hannon seconded

Yeas: Shields, Hannon, Cappuzzello, Klase, Saganich

Nays: None

President declared motion carried

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Res. 21-336 POLICY – SECOND READING

Resolution to approve the second reading of the following policy to revise, add, remove, or other:

JEB ENTRANCE AGE (Mandatory Kindergarten)

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Shields moved and Mr. Hannon seconded

Yeas: Shields, Hannon, Cappuzzello, Klase, Saganich

Nays: None

President declared motion carried

Res. 21-337 POLICY – FIRST READING

Resolution to approve the first reading of the following policy to revise, add, remove, or other:

DID INVENTORIES (Fixed Assets)

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Shields moved and Mr. Hannon seconded

Yeas: Shields, Hannon, Cappuzzello, Klase, Saganich

Nays: None

President declared motion carried

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Res. 21-338 OPEN ENROLLMENT 2021/2022

Resolution to adopt an open enrollment policy for the school year 2021/2022 that permits enrollment of students from all other districts in accordance with existing policy.

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Shields moved and Mr. Hannon seconded
Yeas: Shields, Hannon, Cappuzzello, Klase, Saganich
Nays: None
President declared motion carried

21-339 OSBA SERVICES AGREEMENT FOR ONLINE POLICY SERVICES

Resolution to enter into the new OSBA Services Agreement for Online Policy Services at an annual cost of \$1,500. There is also a one-time conversion fee of \$1,000 in the first year for these services. (See Exhibit B)

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Shields moved and Mr. Hannon seconded
Yeas: Shields, Hannon, Cappuzzello, Klase, Saganich
Nays: None
President declared motion carried

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B. Finance Committee – Joseph Cappuzzello, Chairperson

Res. 21-340 TREASURER’S FINANCIAL REPORT

Treasurer’s Financial Report: February, 2021

- a. Check Register
- b. Financial Summary
- c. Bank Reconciliation

Upon the recommendation of the district treasurer, I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich

Nays: None

President declared motion carried

Res. 21-341 DONATIONS

Resolution to accept the following donations:

DONOR	AMOUNT	FUND	PURPOSE
“I Need My Teeth” assembly	\$250	018-9111	Donation for elementary school principal fund.
State Farm Insurance	\$5,000	018-9115	Grant donation for Student Outreach Program.

Upon the recommendation of the district treasurer, I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich

Nays: None

President declared motion carried

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Res. 21-342 BUDGET COMMISSION/ACCEPTANCE OF AMOUNTS & RATES FOR FISCAL YEAR 2021-2022

Resolution to approve and accept the amount and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor. (See Exhibit C)

Upon the recommendation of the district treasurer, I call for a motion to approve the above resolution.

Mr. Cappuzzello moved and Mrs. Klase seconded

Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich

Nays: None

President declared motion carried

C. Personnel Committee – Jody Klase, Chairperson

Res. 21-343 SUPPLEMENTALS – 2020/2021

Resolution to approve the following personnel on a one (1) year supplemental contract for the school year 2020/2021, pending BCII & FBI background checks:

Ben Gavitt – Drama Club Advisor, \$2,670;

Anthony Ragozine – Assistant Baseball Coach, \$3,052;

Ray Lewis – Volunteer Assistant Baseball Coach, \$0 and

Jeff Hosey – Volunteer Assistant Baseball Coach, \$0.

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

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Mrs. Klase moved and Mrs. Shields seconded
Yeas: Klase, Shields, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 21-344 SUPPLEMENTALS – 2021/2022

Resolution to approve the following personnel on a one (1) year supplemental contract for the school year 2021/2022, pending BCII & FBI background checks:

Dan Williams – Head Football Coach, \$8,994;

Robin Kapalko – Girls Head Cross Country Coach, \$5,865;

Matt Vukovic – Golf Coach, \$5,083;

Mary Domitrovich – Tennis Coach, \$5,865; and

Hailey Baker – Marching Band Director, \$5,865.

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

Mrs. Klase moved and Mrs. Shields seconded
Yeas: Klase, Shields, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 21-345 ELEMENTARY AFTER-SCHOOL TUTORS

Resolution to approve the following personnel for the Roosevelt Elementary After-School Program, Grade 5 ELA, which is being held February 22, 2021 through March 25, 2021. Tutors will be compensated \$20.50 per hour for 1 ½ hour sessions:

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Elaine Rupe

Upon the recommendation of the district superintendent, I call for a motion to approve the above resolution.

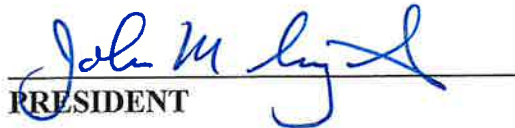
Mrs. Klase moved and Mrs. Shields seconded
Yeas: Klase, Shields, Cappuzzello, Hannon, Saganich
Nays: None
President declared motion carried

Res. 21-346 ADJOURNMENT

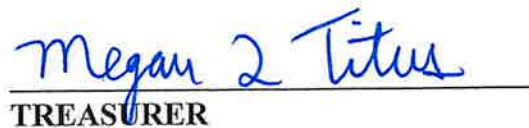
Mr. Cappuzzello moved and Mrs. Klase seconded to adjourn the Regular Meeting at 7:56 p.m.

Yeas: Cappuzzello, Klase, Shields, Hannon, Saganich
Nays: None
President declared motion carried

ATTEST:



PRESIDENT



TREASURER



Exhibit A

**RESOLUTION SUSPENDING BOARD POLICY REGARDING
PUBLIC PARTICIPATION AT BOARD MEETINGS**

The Board of Education of the McDonald Local School District, McDonald, Ohio, met in regular session on the 17th day of March, 2021, at 7:00 p.m., with the following members present:

The Treasurer advised the Board that the notice requirement of R.C. 121.22 and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

_____ moved the adoption of the following resolution:

WHEREAS, pursuant to Ohio House Bill 404, signed into law by Governor DeWine on November 23, 2020, members of a public body may hold, attend, and participate in meetings by means of teleconference, video conference, or any other similar electronic technology; and

WHEREAS, in conformance with the Executive Orders of the Governor's Office and the Ohio Department of Health, issued in March, 2020, prohibiting large gatherings of people and closing school buildings in response to the Coronavirus pandemic, the Board has determined to exercise its authority to hold today's meeting by means of McDonald Local Schools Facebook Live; and

WHEREAS, holding a meeting via telephone or video-conference may preclude members of the public from participating by way of public comment, as otherwise required by Board Policy BDDH; and

WHEREAS, to ensure compliance with its own Policies, the Board desires to suspend Board Policy BDDH for the duration of this meeting.

THEREFORE, BE IT RESOLVED, by the Board of Education of the McDonald Local School District, McDonald, Ohio, that:

Section 1. Pursuant to and in accordance with Board Policy BFF – "Suspension of Policies," the Board of Education hereby suspends Board Policies BDDH and KD – "Public Participation at Board Meetings," in its entirety, for the duration of this meeting.

Section 2. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in these formal actions were in meetings open to the public, in compliance with the law.

_____ seconded the Motion, and upon roll call, the vote resulted as follows:

Motion passed and adopted this 17th day of March, 2021

Board President

ATTEST:

Treasurer



OSBA Services Agreement

Whereas, Ohio Revised Code Section 3313.171 provides for the employment of administrative consultants, this agreement is made this 17th day of March 2021, between the Ohio School Boards Association (hereinafter referred to as the "Consultant"), a nonprofit corporation with its principal place of business at 8050 N. High Street, Suite 100, Columbus, OH 43235 and the McDonald Local School District (hereinafter referred to as the "Board"), with its principal place of business at 600 Iowa Avenue, McDonald, OH for the purpose of providing an **Online Policy Services**.

Now, therefore, the parties agree that the Consultant will provide the services as specifically outlined in the attached addendum in exchange for consideration and the Board will perform the responsibilities, if any, listed in the attached addendum, which is hereby acknowledged and made a part of this Agreement. The contract and the attached addendum represents the entire agreement by the parties and any changes to the agreement may be made only by a written instrument clearly setting forth the amendments and executed by both parties. This agreement is an independent agreement that is not dependent upon or related to any other contractual obligations of the parties. The relationship of the Consultant to the Board is that of an independent contractor, and nothing herein shall create any association, joint venture, or partnership of any kind between the parties. The services and information provided by the Consultant do not constitute the rendering of legal advice.

1. **Governing Law.** All questions with respect to the construction, performance, and enforcement of this Agreement and the rights and liabilities of the parties thereunder shall be determined in accordance with the laws of the State of Ohio.
2. **Force Majeure.** Neither party shall be liable for failure to perform its obligations under this Agreement due to events beyond its reasonable control, including but not limited to illness, injury, boycotts, riots, or other manifestations of civil strife or disorder, acts of God, wars, fire, epidemics, or acts in compliance with any applicable law, regulation, or order of any governmental body. In the event of a force majeure, there shall be no claim for damages by either party and each party shall bear its own costs attributable to the force majeure.
3. **Notice.** All notices or demands that either party may be required or desire to serve upon the other party in connection with this Agreement shall be in writing and may be served personally or by regular mail, with constructive receipt deemed to have occurred five (5) calendar days after the mailing or sending of such notice to the address of the principal place of business of the Board and the Consultant.
4. **Duration.** The contract shall expire upon the completion of all duties as assigned in the addendum, attached hereto and made a part of this Agreement.
5. **Cancellation/termination.** This contract may be terminated by: (a) mutual agreement of the parties or (b) written notice of breach of this Agreement by either party. Any amounts owing for services rendered prior to cancellation due to mutual agreement shall become due and must be paid in full upon cancellation.

Each person who signs below warrants that he/she has full power and authorization to bind the entity under which his/her signature appears.

OSBA:
Division Director:

[Signature]

District:

Authorized Signature:

[Signature]

Date:

3/17/21

Title:

Treasurer/CFO

Date:

3-17-21

Please sign and return copy along with a purchase order to the Ohio School Boards Association.



Service Addendum – Ohio School Boards Association Online Policy Services

Services Provided by the Consultant:

Consultant will provide the following consulting services for OSBA member school district,
McDonald Local:

- One-time initial conversion of the Board’s policy manual to the BoardDocs platform, if applicable.
- Web hosting of district’s policy manual via the BoardDocs platform.
- Updates to board policies adopted by the Board during the Contract Year will be delivered to the Board via the BoardDocs platform.
- Key word searchability.
- Links to legal references and policy cross-references.
- Subscription to *Policy Development Quarterly (PDQ)* e-newsletter including OPS new/revised sample policies.
- Sample policies as requested and deemed reasonable by OSBA.

The Board agrees to:

- Promptly provide OSBA with one (1) copy of the Board’s current board policy manual in a format and manner as determined by OSBA for conversion to the BoardDocs platform, if applicable.
- Review each PDQ issue when released.
- Promptly provide OSBA with one (1) copy of all new/revised policies adopted during the Contract Year, in a format and manner as determined by OSBA. The Board recognizes it is in the Board’s best interest to review and adopt revised policies as changes are released and that reviewing policies less frequently can cause delays in processing and subject the Board to the additional fees set forth below.
- Compensate Consultant for additional services not specifically enumerated at the rates outlined below.

Fee Structure. In consideration for services rendered, the Board agrees to pay the Consultant the following fees:

<i>One-time Conversion Fee, if applicable</i>	\$1,000
<i>District Supplementary Document Conversion Fee (e.g. student handbooks, teacher handbooks, etc.)</i>	\$120/document
<i>Annual Fee</i>	\$1,500

If the Board is or becomes a BoardDocs governance subscriber during the Initial Agreement Term or any Renewal Term, the Board will receive an annual prorated credit or reimbursement, as applicable, of up to **\$500**. If the Board fails to remain a BoardDocs governance subscriber during the Term of this Agreement, the Board will be invoiced a prorated amount of up to **\$500**.

OSBA policy updates that are recommended through the PDQ, adopted by the Board and provided to OSBA during the Board’s update window are included in the annual fee. For purposes of this agreement, the Board’s “update window” begins with the date a PDQ is released and extends to the date the subsequent PDQ is released.

Policy updates that are not recommended through PDQs issued during the Contract Year and those adopted by the Board outside of their update window will be completed as OSBA staff becomes available and may be subject to additional fees at the rate of \$200 per hour, at OSBA's discretion.

Expenses as outlined below are in addition to the flat rate and are invoiced on Dec. 31 and at the end of the Initial Agreement Term or any Renewal Term. If the Board opts for additional consultation beyond the services provided above, meetings may be scheduled based on a rate of \$200 per hour professional time, minimum two (2) hours.

Invoices will be submitted pursuant to the following schedule:

- The Annual Fee and One-Time Conversion Fee, if applicable, less any applicable credits, shall be invoiced to the Board upon service activation.
- The Annual Fee for each Renewal Term will be invoiced on the anniversary of service activation.
- Conversion of any supplementary documents will be invoiced once they are live on the BoardDocs platform.
- If applicable, any fees applied for policy updates adopted by the Board beyond those provided through the PDQs issued during the Contract Year and those adopted by the Board outside of their update window will be invoiced upon update completion.
- Expenses shall be invoiced on Dec. 31 of the year in which the contract was signed and at the end of the Contract Year.

Invoices shall be paid in full within thirty (30) days after receipt of invoice.

Expenses. Expenses shall consist of actual mileage incurred as a result of consultation with the Board at the current IRS reimbursement rate, lodging and meals incurred as a result of consultation with the Board, the actual cost of printing and/or mailing, facility fees, applicable recovery cost of telephone charges, and honoraria as appropriate. Any and all other expenses not specifically incorporated in this agreement or attached addendum made a part of the contract shall be the responsibility of the party incurring the cost.

Term. The Term of this Agreement will begin on the date of service activation and will continue for a period of twelve (12) months ("Initial Agreement Term"). On the expiration of the Initial Agreement Term, the term of this Agreement will automatically renew and remain in effect for consecutive one-year periods (each a "Renewal Term") at the OSBA rates and fee structure in effect at the time of renewal unless either party elects to terminate this Agreement at the expiration of the Initial Agreement Term or Renewal Term, as the case may be, by providing written notice of such termination to the other party at least 30 days prior to the expiration of the then-current term.

"Contract Year" as used in this Agreement means each period of twelve (12) consecutive months during the Initial Agreement Term, with the first Contract Year commencing on the date of service activation and with each subsequent Contract Year commencing on the anniversary of service activation.

Timelines. Timelines for completion of services will be developed between the Consultant and the Board, however all services shall be completed no later than the end of the Initial Agreement Term or the end of the relevant Renewal Term.

Supersedes Prior Agreements. Once the Initial Agreement Term begins, this agreement supersedes all previous discussions, understandings and negotiations, whether oral or written with respect to the subject matter hereof, including, but not limited to, any prior service addenda.

EXHIBIT C

RESOLUTION ACCEPTING THE AMOUNT AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(CITY, VILLAGE, OR LOCAL BOARD OF EDUCATION)

Revised Code, Secs. 5705.34-5705.35

The Board of Education of the _____ MCDONALD LOCAL

SCHOOL DISTRICT, TRUMBULL County, Ohio, met in _____ REGULAR _____ session on

the 17TH day of MARCH, 2021, at the office of with the following members

present:

JOSEPH CARPUZZELLO

THOMAS HANNON

JODY KLASSE

DONNA SHIELDS

JOHN SAGANICH

MR. CARPUZZELLO _____ moved the adoption of the following Resolution:

WHEREAS, This Board of Education, in accordance with the provisions of law has previously adopted
the Alternative Tax Budget Information for the next succeeding fiscal year commencing July 1, 20 21 and

MCDONALD LOCAL SCHOOL DISTRICT

Est. Value 56,229,160

**SCHEDULE A
SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION
AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount Approved by Budget Commission Inside 10 M. Limitation Column I	Amount to Be Derived From Levies Outside 10M. Limitation Column II	County Auditor's	
			Estimate Rate to be Levied Inside 10 M. Limit Column III	Estimate Rate to be Levied Outside 10M. Limit Column IV
General Fund	286,769	946,088	5.10	36.80
Bond Retirement Funds		163,065		2.90
Permanent Improvement		227,630		4.30
Emergency Levy Fund		272,711		4.85
Emergency Levy Fund		210,859		3.75
Classroom Facilities Fund		22,988		0.50

SCHEDULE B
LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to be levied	County Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
General Fund:		
Current Expense Levy authorized by voters on Continuous	00/00/76 30.80	
Current Expense Levy authorized by voters on Continuous	11/04/80 6.00	
Special Levy Funds:		
Levy authorized by voters on Emergency Levy- Not to exceed 5 years	11/08/16 4.85	
Levy authorized by voters on Permanent Improvement- Not to exceed 5 years	05/07/19 4.30	
Levy authorized by voters on Emergency Levy- Not to exceed 5 years	05/08/18 3.75	
Levy authorized by voters on Bond Levy- Not to exceed 23 years	11/02/99 2.90	
Levy authorized by voters on	11/02/99 0.50	

MRS. KLASE _____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

MR. CAPPUZZELLO _____ YES

MRS. KLASE _____ YES

MRS. SHIELDS _____ YES

MR. HANNON _____ YES

MR. SAGANICH _____ YES

Adopted the 17TH day of MARCH, 2021.

Megan J. Titus
Clerk of the Board of Education of the _____

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, TRUMBULL County, ss.

I, MEGAN O. TITUS, Clerk of the Board of Education of the

MCDONALD LOCAL, School District, in said County, and in whose custody the

Files and Records of said Board are required by the laws of the State of Ohio to be kept, do hereby

certify that the foregoing is taken and copied from the original of THE MINUTES OF THE

REGULAR BOARD MEETING OF MARCH 17, 2021.

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this 17TH day of MARCH, 2021.

Megan O Titus
Clerk of the Board of Education of the

No. 21-342

BOARD OF EDUCATION

MCDONALD LOCAL,

School District

TRUMBULL, County, Ohio

RESOLUTION

ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR.

(Board of Education)

Adopted MARCH 17, _____, 20 21

Clerk of Council

Filed _____, 20

County Auditor

By _____
Deputy

1. A copy of this Resolution must be certified to the County Auditor within the time prescribed by Sec. 5705.34 R.C. or at such later date as may be approved by the Board of Tax Appeals.

